

## **Application pack**

Thanks for your interest in working for Corporate Watch and we hope this application process isn't too daunting.

Please read this application pack carefully before completing the application form. If you have any more questions please contact us by email- [contact@corporatewatch.org](mailto:contact@corporatewatch.org) - or call us on 02074260005.

Please send your application by email to [contact@corporatewatch.org](mailto:contact@corporatewatch.org), with the subject line 'Job application'. Please send your application in ODT (OpenOffice/Libreoffice), DOCX (MS Word) or PDF format.

## **Timeline**

- Applications should arrive by 24<sup>th</sup> March 2020.
- We aim to inform you on whether or not you have an interview by 1<sup>st</sup> April 2020.
- Interviews will be held in our office in London on 8<sup>th</sup> April 2020.
- The successful applicant will be expected to start no later than 18<sup>th</sup> May 2020.

## What we're looking for (person specification)

### Essential skills and experience

- Experience of grassroots campaigns.
- Commitment to Corporate Watch's work, aims and principles (<https://corporatewatch.org/about/> ).
- Good understanding of relevant political, social and ethical issues, including understanding of corporations, corporate power and capitalism.
- Research experience relevant to Corporate Watch's work.

*(This may not have involved investigating companies. But we'd like to hear how any research experience you have will help with the kind of "information for action" work we do).*

- Ability to write clearly and accessibly in English.

*(We aim to reach a wide audience, so try to avoid jargon and "academic" writing where we can.)*

- Ability to work independently.

*(You will be organising your own time, and probably working from home, so will need to have strong organisational skills and time management, self motivation, and will need to be reliable and willing to take responsibility for own work.)*

- Strong personal communication skills.
- Ability and commitment to a high standard of work.

### Desirable

- Multimedia skills. E.g., graphic design, video-making, podcasting.

## **Application Questions**

Please email your answers to the questions below along with any supporting documentation, to [contact@corporatewatch.org](mailto:contact@corporatewatch.org) by 24<sup>th</sup> March.

Please email us or call us on 02074260005 if you have any questions.

### **Questions**

**1.** Please list your work and relevant life experience to date including grassroots organising and campaigning, unpaid, voluntary or paid work, qualifications and other relevant activities.

*Include dates and, where relevant, addresses of organisations or employers and a brief description of activities. Please start with your most recent experience. Use a table if you wish and be as concise as possible. We will also accept CVs.*

**2.** Please tell us about how your experiences and skills equip you to do this job, with reference to the person specification (approx 400 words).

**3.** Please tell us about how you see the political context of the job you are applying for at Corporate Watch (approx 200 words).

**4.** Any further information in support of your application.

*If you feel there is anything which would support your application, but which hasn't fitted into the questions we've asked then please let us know here. There is no requirement to put anything here and your application won't be penalised if you don't.*

### **Work submission**

Please also submit a recent, short, example or extract of your writing or work (eg video, illustration, design). If you do not have this, please write a short (approx 500 words) piece on a corporation, an aspect of corporate power or a particular related issue.

### **Referees**

Please give details of two referees who are not related to you, have known you for at least the last three years, and can comment on your suitability for this post.

We will only contact referees when offering a position. Please include their contact details and relationship to you.

## **About Corporate Watch**

Corporate Watch is a not-for-profit co-operative providing critical information on the social and environmental impacts of corporations and capitalism. Since 1996 our research, journalism, analysis and training have supported people affected by corporations and those taking action for radical social change.

All of our work is available free from the website.

### **What we do**

Corporate Watch exists to investigate corporations, explain and analyse how corporate power and capitalism work, and provide research for people striving for social change. Gaining an understanding of the role corporations play, the specific mechanisms of how they operate and how they can be successfully targeted is crucial for everyday struggles against exploitation, as part of confronting and challenging corporate power and capitalism more broadly. We hope to show that genuine alternatives can be built and that systemic change can happen.

We aim to bring our work to as wide an audience as possible and make sure all our published materials are available online free of charge. We believe in the democratisation of research and run 'DIY' trainings so that more people are able to investigate corporations effectively.

Corporate Watch is run non-hierarchically as a workers' co-op. We make decisions collectively and by consensus. While we don't make a profit we do pay ourselves wages and so are reliant on securing sufficient funds to operate. To maintain our independence we do not accept funding from corporations or the state.

### **Equality Policy**

Corporate Watch is founded on principles of co-operation, mutual respect and radical democracy. We wish to see power equalised throughout society and believe the first step on that road is to model the principle internally. We therefore work towards a working environment that is democratic and respectful to all members, staff, volunteers and visitors.

We will promote equality in all aspects of our work. We will strive to combat all forms of individual and structural discrimination which people face

This policy will manifest itself in a working environment in which everyone has the right to feel safe and secure, and where intimidation, harassment, domination or violence, in whatever form, will be challenged.